

CITY OF WAYNE
REGULAR CITY COUNCIL MEETING #2023-13
July 11, 2023 – 7:00 P.M.
WAYNE CITY HALL
3355 SOUTH WAYNE ROAD
AGENDA

Pledge of Allegiance

Roll Call

Election of Mayor Pro Tem

1. Approve Agenda

2. City Council Minutes

a. Regular meeting of June 20, 2023

Public Questions Regarding Items on the Agenda

Public comment is conducted in accordance with local, state, and federal laws. Each public comment is limited to 3 minutes which will begin when the speaker approaches the podium unless modified by a majority vote of the City Council.

Public comment shall not be disruptive, nor contain any profanity, racial, ethnic, religious, sexual, or national origin slurs or overtones. Public comment shall not contain defaming or slanderous personal attacks. All public comments shall be directed to the City Council. The City Council will not respond during public comments.

Any violation of Public Comment Procedures shall constitute a breach of the peace. If a member of the public engages in such a breach of the peace, they may be ordered to be seated immediately, or removed from the meeting, by the Chairperson of that meeting.

3. Presentations

a. Presentation regarding Lead Line Funding for the City of Wayne by Michigan State Senator Darrin Camilleri, and Michigan State Representative Kevin Coleman

b. Appreciation Award to Tom Porter, former City of Wayne Mayor Pro Tem

c. Police Officer of the Year Award – Lt. Robert Amore

4. General Items

- a. Approval of the purchase of one (1) Wayne County foreclosed property, 3374 Pershing St. in the amount of \$15,894.12 to be paid from the Community Development budget and the City of Wayne general fund, and if approved, authorizes the City Clerk and Mayor to sign necessary documents on behalf of the City (L. Gouin)
- b. Approval of the Professional Services Agreement with Stantec, Inc., Ann Arbor, MI to provide Operation and Maintenance of the EQ Basin, Annual Storm Water Management Services, and Biannual Storm Water Site Inspections in the amount of \$49,000.00 to be paid from the Water & Sewer fund (M. Buiten)
- c. Approval of the Professional Services Agreement with Miller-Boldt, Clinton Twp., MI in the amount of \$8,000.00 to assist in the Needs Assessment for Hydronic Heater and Associated Control Valves in the amount of \$8,000.00 to be paid from the ARPA fund (M. Buiten)
- d. Consideration of setting a Special Meeting to take place on one of the suggested dates of Monday, July 17, 2023, Wednesday, July 19, 2023, or Thursday, July 20, 2023, at 6:00 p.m. for the purpose of interviewing and selecting a Council Candidate for Ward 3 (T. Rowe)

5. Administration Reports

Public Comments for Matters Not on the Agenda

Public comment is conducted in accordance with local, state and federal laws. Each public comment is limited to 3 minutes which will begin when the speaker approaches the podium unless modified by a majority vote of the City Council.

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COMMENTS FROM MEMBERS OF THE CITY COUNCIL

6. Adjournment

Respectfully Submitted,

Tina M. Rowe

Tina M. Rowe, CMC
City Clerk

**CITY OF WAYNE
REGULAR CITY COUNCIL MEETING - #2023-12
TUESDAY, JUNE 20, 2023 - 7:00 P.M.
WAYNE CITY HALL**

A regular meeting of the Wayne City Council was held on Tuesday, June 20, 2023, at 7:00 p.m. at the Wayne City Hall, 3355 South Wayne Rd.

Mayor John Rhaesa called the meeting to order at 7:00 p.m. and led the Council and the audience in the Pledge of Allegiance to the Flag.

Members Present: Mayor John P. Rhaesa, Mayor Pro Tem Thomas E. Porter, Kevin J. Dowd, Alfred L. Brock, Deborah R. Wass, Eric Cleereman, Mathew P. Mulholland

Members Absent: None

Also Present: Lisa Nocerini, City Manager, Tina M. Rowe, City Clerk, Michael Bosnic, City Attorney

06-23-0153 Motion by Cleereman, to approve the agenda as presented, Motion by Dowd to add item 6g. – *Acceptance of resignation submitted by Mayor Pro Tem Tom Porter*. Cleereman rescinded his motion and seconded Dowd’s motion and unanimously carried, it was resolved to approve the agenda with the addition of item 6g.

06-23-0154 Motion by Cleereman, seconded by Porter and unanimously carried, it was resolved to approve the minutes of June 6, 2023, as presented.

06-23-0155 Motion by Brock, seconded by Wass and unanimously carried, it was resolved to approve the following resolution:

RESOLUTION

WHEREAS, Requests for qualifications and proposals were requested by the 29th District Court for routine janitorial services; and

WHEREAS, six (6) bids were received, opened, and publicly read by the City Clerk at 11:00 a.m., Tuesday, June 6, 2023, in the Council Chambers of City Hall and the bidders were as follows:

<u>Bidder</u>	<u>Amount-Per Month</u>
LGC Global Facility Mgmt., Detroit, MI	\$280.00
STEP, Wayne, MI	\$380.00
Lake Shore Janitorial Specialist, Harper Woods, MI	\$480.00
Wilkins Pro Clean, Inc., Detroit, MI	\$500.00
CleanNet of Greater Michigan, Detroit, MI	\$563.00
Dust Busters Cleaning Service, LLC, Brownstown, Twp., MI	\$950.00

WHEREAS, the bids were sent to the Department for evaluation and recommendations have been received; and

NOW, THEREFORE BE IT RESOLVED, that the bid by Services to Enhance Potential (STEP), Wayne, MI, in the amount of \$380.00 per month be accepted and funded from the 29th District Court Budget. The lowest bidder has the current contract and has been unable to meet expectations, per the Court Administrator. Approval subject to a written contract acceptable to both the City and the vendor.

06-23-0156 Motion by Cleereman, seconded by Dowd and unanimously carried, it was resolved to approve the following resolution:

RESOLUTION

WHEREAS, Requests for qualifications and proposals were requested by the Building and Engineering Department for the 2023 Stellwagen Lift Station and EQ Basin Improvement Project; and

WHEREAS, three (3) bids were received, opened, and publicly read by the City Clerk at 2:00 p.m., Tuesday, May 2, 2023, in the Council Chambers of City Hall and the bidders were as follows:

<u>Bidder</u>	<u>Amount</u>
CSM Mechanical, Fenton, MI	\$2,633,439.00
Midwest Power Systems, Milford, MI	\$2,761,288.70
Z Contractors, INC., Shelby Twp., MI	\$2,978,000.00

WHEREAS, the bids were sent to the Department for evaluation and recommendations have been received; and

NOW, THEREFORE BE IT RESOLVED, that the low bid by CSM Mechanical, Fenton, MI, in the amount of \$2,633,439.00 be accepted and funded from the Water and Sewer Fund. Approval subject to a written contract acceptable to both the City and the vendor.

06-23-0157 Motion by Dowd, seconded by Cleereman and unanimously carried, it was resolved to approve the re-appointment of John Mills, Chestnut St., to the Wayne Historical Commission for a three (3) year term to expire July 2026.

06-23-0158 Motion by Wass, seconded by Porter and unanimously carried, it was resolved to approve the re-appointment of Claudia Buckalew, Parkview St., to the Wayne Historical Commission for a three (3) year term to expire July 2026.

06-23-0159 Motion by Wass, seconded by Mulholland and unanimously carried, it was resolved to approve the re-appointment of Nicole Conklin, Phyllis St., to the Wayne Historical Commission for a three (3) year term to expire July 2026.

06-23-0160 Motion by Dowd, seconded by Wass and unanimously carried, it was resolved to approve the appointment of Emily Gabler, Laura St., to the Wayne Planning Commission to fill an unexpired term to expire July 2025.

06-23-0161 Motion by Cleereman, seconded by Dowd and unanimously carried, it was resolved to approve the appointment of Rachel Botu, Michigan Ave., to the Wayne Downtown Development Authority for a four (4) year term to expire July 2027.

06-23-0162 Motion by Wass, seconded by Dowd and unanimously carried, it was resolved to approve the resignation of Michelle Nedzlek from the Parks and Trails Committee effective immediately.

By consensus of the City Council, Communications and Reports were received and filed or acted upon as indicated:

a. Revenue and Expenditure Report for Period Ending May 2023

06-23-0163 Motion by Dowd, seconded by Brock and unanimously carried, it was resolved to approve Budget Amendment 2023-4.

06-23-0164 Motion by Brock, seconded by Dowd and unanimously carried, it was resolved to approve the contract with Hegira Health to provide embedded social worker service in the amount of \$2,915.42 per month to be paid from the Police Department budget.

06-23-0165 Motion by Cleereman, seconded by Dowd and unanimously carried, it was resolved to approve the Data Sharing Agreement with Wayne County Sheriff's Office.

06-23-0166 Motion by Dowd, seconded by Porter approve the resolution to create an ad hoc committee to review an extension of the City Manager Employment Contract, after discussion and a five (5) minute recess (recessed at 7:44 p.m., reconvened at 7:51 p.m.), Councilman Dowd rescinded his motion followed by Mayor Pro Tem rescinding his support. With the agenda item still on the table, there was no further action taken, the item is not acted upon and the agenda was moved.

06-23-0167 Motion by Cleereman, seconded by Wass and unanimously carried, it was resolved to approve the Professional Services Agreement with Stantec, Inc., Ann Arbor, MI for construction engineering related to the Stellwagen Lift Station and the EQ Basin for an amount not to exceed \$93,400.00 to be paid from the Water and Sewer Fund.

06-23-0168 Motion by Cleereman, seconded by Porter and unanimously carried, it was resolved to approve the City of Wayne Michigan Department of Natural Resources SPARK Grant Program Resolution for removal and replacement of the walking and jogging path and outdoor gym equipment at Attwood Park.

06-23-0169 Motion by Dowd, seconded by Wass and unanimously carried, it was resolved to approve the resignation of Mayor Pro Tem Tom Porter effective June 21, 2023.

06-23-0170 Motion by Porter, seconded by Wass and unanimously carried, it was resolved to approve the consent calendar as follows:

- a. Wayne Downtown Development Authority meeting minutes of April 12, 2023
- b. Wayne Commission on Aging meeting minutes of May 9, 2023
- c. Wayne Planning Commission meeting minutes of May 9, 2023

06-23-0171 Motion by Cleereman, seconded by Mulholland and unanimously carried, it was resolved to adjourn the meeting at 8:40 p.m.

John P. Rhaesa
Mayor

Tina M. Rowe, CMC
City Clerk


Abstract Published June 29, 2023



City of
WAYNE

COMMUNITY DEVELOPMENT/ PLANNING DEPARTMENT

To: Lisa Nocerini, City Manager

From: Lori Gouin, Community Development/Planning Director 

Date: July 7, 2023

Subject: Tax Foreclosed Properties by Wayne County - Year 2023

On July 5, 2023, the County of Wayne advised the City of the City's right, prior to a public auction, to purchase three properties for the respective "minimum bid" (taxes, interest, penalties, fees, and costs).

Properties not purchased by the City are subsequently auctioned by the Wayne County Treasurer; beginning in September should the County decide not to take them.

This is to recommend that the City exercise its right to purchase as follows:

- 1.) The City should acquire one (1) foreclosed home in the amount of \$15,894.12 at 3374 Pershing St. recognizing that the number of properties may change if the Wayne County Treasurer subtracts or adds to the list.

If approved, either FPJ Investments or HP SNAP Investments will escrow, pursuant to the agreement, an earnest money deposit. At the time of closing, FPJ Investments or HP SNAP Investments will pay the amount to the city plus a City administrative processing fee in the amount of \$300.00. FPJ Investments or HP SNAP Investments plan to rehabilitate the property and sell the houses to owner occupants.

Please Place this item on the July 11, 2023, Council Agenda for approval.

Sale No.	Description	FMV	Min Bid Price
V 5328	55-006-02-0009-000 3374 PERSHING WAYNE	\$82,600.00	\$15,894.12
29F9 LOT 9 AND ADJ VAC ALLEY 14 FT WIDE JOHN SCARROWS SUB T2S R9E L39 P52 WCR			
V 5329	55-013-03-0013-002 0 ELIZABETH WAYNE	\$33,600.00	\$5,364.30
32D13B LOT 13 EXC THE S 6 FT THEREOF O. C. ABELLS ADDITION TO WAYNE T2S R9E L1 P218 WCR			
V 5330	55-023-99-0010-702 0 VENOY WAYNE	\$2,800.00	\$770.85
34DD1B1A1A2 PART OF THE SW 1/4 SEC 34 T2S R9E BEG S0DEG 18M 47S E 165FT AND S89DEG 58M 39S W 1060.07FT FROM THE CEN 1/4 COR OF SEC 34 TH S 6FT TH S89DEG 58M 39S W 15.50FT TH N 6FT TH N89DEG 58M 39S E 15.50FT POB 0.002 AC			

Please note that the stated minimum bid price may be adjusted for additional costs incurred prior to sale related to the maintenance, repair, or remediation of the property under MCL 211.78m.

* A Parcel with an asterisk indicates that a claim for surplus proceeds was filed and therefore it will be sold for the higher of the minimum bid or Fair Market Value. FMV indicated is subject to further verification.

The Legal Description and Tax Identifier specify the Property.

The street address is provided as additional information and is not guaranteed to be accurate by the Treasurer. Revised 7/3/2023

June 30, 2023

MEMO

To: Lisa Nocerini, City Manager

From: Michael Buiten, City Engineer *MLB*

Re: Professional Services Agreement with Stantec, Inc.
1. Operation and Maintenance of the EQ Basin
2. Annual Storm Water Management Services
3. Biannual Storm Water Site Inspections

As requested, Stantec, Inc. of Ann Arbor, Michigan submitted a proposal to provide Operation and Maintenance (O&M) Services for the city's EQ Basin as well as the Annual Storm Water Management Services as required by the MDEQ from July 1, 2023 to June 30, 2024. This is the 26th year of O&M for the EQ Basin where Stantec technical staff will provide weekly operation inspection and maintenance of the pumps, valves, remote flow meters, and control system components to keep the basin operating in an efficient manner for the year.

The EQ Basin has served the City of Wayne and its residents very well in the last 26 years to reduce basement flooding and prevent discharging raw sewage into the Rouge River. In addition, Stantec will continue to provide the Annual Storm Water Management Services as required by our Storm Water Pollution Prevention Initiative (SWPPI) and the MDEQ. Additional, Stantec will provide required storm water inspections for City Owned facilities. The total fee for these services is \$49,900.00.

THEREFORE, IT IS RECOMMENDED that the City Council consider approving a Professional Services Agreement with Stantec, Inc. of Ann Arbor, Michigan for the O&M of the EQ Basin, Storm Water Management Services, and Biannual Storm Water Site Inspections for a period commencing on July 12, 2023 and ending on June 30, 2024, for a total amount not to exceed \$49,900.00. Funding for this will be provided through the Water & Sewer Fund.

attachment



Stantec Consulting Michigan Inc.
1168 Oak Valley Drive, Suite 100, Ann Arbor MI 48108

June 20, 2023
File: 2075000422

Attention: Mr. Mike Buiten, City Engineer
City of Wayne
Building & Engineering
3200 S. Wayne Road
Wayne, Michigan 48184

Dear Mr. Buiten,

**Reference: EQ Basin and Pump Station
Operation and Maintenance (O&M) and Annual Storm Water Management Services**

Pursuant to your request, Stantec Consulting Michigan Inc. (Stantec) is pleased to present this proposal to provide Operation and Maintenance Services (O&M) for the City of Wayne (City) equalization (EQ) basin as well as the Annual Storm Water Management Services from July 1, 2023 to June 30, 2024. The following is a summary of each task:

1. **Operation and Maintenance Services for the City's EQ Basin** – Stantec will provide weekly operations of the pumps, valves, controls, and systems as necessary to keep the basin operating in an efficient manner for the year. The EQ basin has served the City of Wayne well. We propose to continue system operations for a lump sum fee in the amount of \$41,900.

Note: The frequency of storm events has increased substantially over the last few years. This fee increase is related to these efforts.

2. **Annual Storm Water Services** – Stantec will continue to provide these services which include quarterly updates to library displays, replenishment of public education material, review of emails and forwarding to the City of Wayne for publishing on their website. We propose to perform these services on a per diem basis for a not-to-exceed fee of \$4,000.
3. **Bi-Annual Storm Water Site Inspections** - Stantec will provide the Wayne County required bi-annual inspections at the City of Wayne owned facilities. These facilities include the Police Station, Fire Station, City Hall and the DPW Yard. The site inspections will be on the storm facilities external to the building. We propose to perform these services on a per diem basis for a not-to-exceed fee of \$4,000.

The above represents a total in the amount of \$49,900 for Stantec professional services.

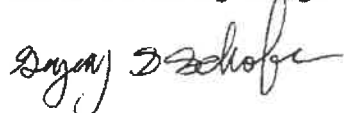
We appreciate the opportunity to submit this proposal and continue providing EQ O&M and Annual Storm Water Management services to the City of Wayne. If this proposal meets your approval, please sign this letter, and return a copy to our office. Please do not hesitate to contact us with any questions.

June 20, 2023
Mr. Mike Buiten
Page 2 of 2

Reference: EQ Basin and Pump Station
Operation and Maintenance (O&M) and Annual Storm Water Management Services

Regards,

Stantec Consulting Michigan Inc.



Greg Schofer LEED® AP
Senior Associates
Phone: 734 214 1852
greg.schofer@stantec.com

Stantec Consulting Michigan Inc.



R. Brian Simons PE, LEED® AP
Senior Principal
Phone: 734 214 2518
brian.simons@stantec.com

ACKNOWLEDGED AND ACCEPTED:

CITY OF WAYNE

Name of Signer:
Title of Signer:

_____, 2023

Attachment: Professional Services Terms and Conditions
Stantec's 2023 Fee Schedule

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City of
WAYNE

BUILDING & ENGINEERING DEPARTMENT

June 30, 2023

MEMO

To: Lisa Nocerini, City Manager

From: Michael Buiten, City Engineer *MLB*

Re: City Hall Heating and Cooling
Assist Needs Assessment for Hydronic Heater and Associated Control Valves
Professional Service Agreement

The City Hall Building is consistently experiencing an imbalance in temperature from one side of the building to the other. This condition creates a difficult, often untenable, working environment for employees at this building.

Attached is a proposal/bid form from Miller-Boldt to assist in a Needs Assessment for Hydronic Heater and Associated Control Valves.

THEREFORE, IT IS RECOMMENDED that City Council consider approving a Professional Service Agreement with Miller-Boldt of Clinton Twp., Michigan in the amount of \$8,000.00 to assist in the Needs Assessment for Hydronic Heater and Associated Control Valves. Funding for this project will be provided through the ARPA Fund.

c: City Council

City of Wayne
2023 City Hall Hydronic Valve Inventory

Bid Form

MY BID TO SUPPLY THE LABOR, EQUIPMENT, SUPERVISION, MATERIALS, AND INSURANCE FOR THE PURPOSE OF PREPARING A VALVE INVENTORY WITH ASSOCIATED REPORTS AT CITY HALL IN THE CITY OF WAYNE PER CITY OF WAYNE SPECIFICATIONS.

Item	Quantity	Unit	Unit Cost	Total
Valve	30 30	Each	<u>\$250.00</u>	<u>\$8,000.00</u>

\$125.00 Per Man Hour - Straight Time & \$500.00 Material Allowance

Total bid amount in words: Eight Thousand Dollars

6/21/2023
Date

Miller-Boldt, Inc.
Name of Firm

21481 Carlo Drive
Address

Clinton Twp. MI 48038
City State Zip

Dale M. Cardinal
Authorized Signature

Dale M. Cardinal
Printed Signature

586-362-3247
Phone

dalec@miller-boldt.com
Email